

General information

This form is for operators seeking to amend their vehicle records held in relation to their current National Heavy Vehicle Accreditation Scheme (NHVAS) accreditation.

Use this form to:

- add or remove vehicles from your accreditation
- change information about your vehicles.

Before you begin:

- Prepare supporting documentation.
- Collect relevant supporting documents and forms.
- If payment is necessary this will be required at the time of submitting your application.

If you remove a vehicle from the vehicle list you will be required to:

- Submit this form within 14 days of removing the labels.
- Destroy the labels and any unused interception report pages and complete confirmation on page 2.

If you are adding vehicles to mass and/or maintenance you will need to:

- Provide proof of vehicle roadworthiness and/or suspension compliance (if applicable).
Please see the [Inspection Requirements for NHVAS](#) document on the NHVAS website for full details.

Privacy Statement

The NHVR is collecting your personal information to establish accreditation within the Mass, Maintenance or Fatigue Management modules of the National Heavy Vehicle Accreditation Scheme under Chapter 8 of the Heavy Vehicle National Law Act. We are authorised under this Act to collect information we reasonably require to decide this application.

We may disclose protected information contained in your application for the purposes set out in section 727 of the Act to an entity (including a private or public sector entity) identified in that section. This can include disclosure to an authorised employee or agent of the entity.

We may disclose protected information to a law enforcement agency, including a service provider authorised to enforce the Heavy Vehicle National Law nationally. A police agency may disclose protected information disclosed to or otherwise held by it to another police agency authorised to hold protected information.

Add/delete/amend vehicles

Accredited operator details

Participant's name (must be company or individual)

NHVAS accreditation number

Australian Company Number (ACN) Individual (License Number)

Trading as name (if applicable)

Registered company address (or business address for individual)

 State Postcode

Operator postal address

 State Postcode

Jurisdiction of accreditation

Enter the jurisdiction where you are currently accredited.

Primary nominated contact person's details

Title Contact name (must have authority to act on behalf of the operator)

Title / position

Business phone number

Business fax number

Mobile phone number

Email address

Preferred method of contact (please select one only)

Phone

Email

Fax

Post

Mobile

Third party consent

I nominate the person below to act on my behalf in regard to this application and to release information to this person relating to my accreditation scheme.

Name of nominated person

Company (if applicable)

Business phone number

Business fax number

Mobile phone number

Email address

Preferred method of contact (please select one only)

Phone

Email

Fax

Post

Mobile

Accredited operator declaration

I hereby declare that all details provided in this application are true and correct. Making a false statement to the NHVR may attract significant penalties under section 701 of the Heavy Vehicle National Law.

Applicant's name

Third party

Title / position

Applicant's signature

If providing an electronic signature please consent to the following: I accept the electronic signature has the same status as a signed signature.

PRIVACY STATEMENT

Date signed

 / /

I confirm that for vehicles being removed from the scheme that all NHVAS labels and unused interception book pages have been destroyed.

The full privacy statement can be read in full on page 1.

Add and/or delete vehicles under Mass and/or Maintenance Management

If you are adding vehicles to mass and/or maintenance you will need to provide proof of vehicle roadworthiness and/or [suspension compliance](#) (if applicable). Please see the [Inspection Requirements for NHVAS](#) document on the NHVAS website for full details.

VIN/chassis number	Registration number	State of registration	Registered operator name (if not participant)	Make	GVM/ATM	Trailer only (tick)	Modules			
							Mass (tick)	Maint. (tick)	Add (tick)	Delete (tick)

If there is insufficient space you may enter add and/or delete vehicles into the NHVAS Additional information spreadsheet.

Amend vehicles under Mass and/or Maintenance Management

Change of existing vehicle details.

VIN / chassis number	Previous registration number	Previous state of registration	Previous registered operator name (if not applicant)	New registration number	New state of registration	New registered operator name (if not applicant)

If there is insufficient space you may enter add and/or delete vehicles into the NHVAS Additional information spreadsheet.

Accreditation amendment calculator

See the fee schedule below and complete the price per vehicle table.

- Vehicles already accredited in one module being added to another module
- Adding a new vehicle to either Mass or Maintenance
- Adding a new vehicle to both Mass and Maintenance

Number of vehicles	Price per vehicle		Number x price
		A1	
		A2	
		A3	

Calculate the total of A1, A2 and A3, and write this amount in P1.

Amend accreditation total P1

Use the value in P1 as the payment amount in the [Payment details](#) section.

Amend accreditation modules – per vehicle pricing

Existing vehicles under a single management module	
Adding additional management module	27.00
New vehicles not yet under a management module	
Adding either Mass or Maintenance management	27.00
Adding both Mass and Maintenance management	54.00

DO NOT COMPLETE THIS PAGE IF SUBMITTING ONLINE

Payment details

Submit completed applications and supporting information with payment details online or by mail, fax or email as listed below:

Notes:

- Preferred payment is by credit card.
- Do not provide payment details if the amount entered at P1 is \$0.00.

Payment method (tick one)

Credit card

Cheque

Payment amount

Use the [Accreditation amendment calculator](#) and include amount:

P1

If you wish to pay the application fee by credit card, please complete the details below:

Card type

Visa

MasterCard

American Express

Name on credit card (please print)

Card number

Card expiry

 /

CVV

Cardholder signature

If providing an electronic signature please consent to the following: I accept the electronic signature has the same status as a signed signature.

Date Signed

Contact details

Send completed applications and supporting information with payment details by mail or fax.

Online www.nhvr.gov.au/forms/submission-form

Mail Accreditation
National Heavy Vehicle Regulator
PO Box 492
Fortitude Valley QLD 4006

Fax 1300 736 798

Email forms@nhvr.gov.au

To contact the NHVR Accreditation Team:

Call 1300 MYNHVR (1300 696 487)
Standard 1300 call charges apply
Please check with your phone service provider

Visit www.nhvr.gov.au