

General information

This form is for existing accreditation holders to apply for Mass, Maintenance and/or Fatigue Management modules of the National Heavy Vehicle Accreditation Scheme (NHVAS).

Before you begin:

- Prepare supporting documentation.
- Engage a third party auditor to perform an NHVAS entry audit. All third party auditors must be certified with RABQSA to conduct NHVAS audits. For fatigue modules the auditor must have fatigue scope.
- Collect relevant submission documents and forms.

Forms checklist

Signed Independent National Heavy Vehicle Accreditation Audit Report

For participants of Mass Management Accreditation

- Completed vehicles list
- Compliance History Declaration Form (CHD1) for operator and all associates

For participants of Maintenance Management Accreditation

- Completed vehicles list
- Compliance History Declaration Form (CHD1) for operator and all associates

For participants of Basic Fatigue Management Accreditation (BFM)

- Completed drivers list
- Compliance History Declaration Form (CHD1) for operator and all associates

For participants of Advanced Fatigue Management Accreditation (AFM)

- Completed drivers list
- AFM Fatigue Management System (if changed)
- Compliance History Declaration Form (CHD1) for operator and all associates

Privacy Statement

The NHVR is collecting your personal information to establish accreditation within the Mass, Maintenance or Fatigue Management modules of the National Heavy Vehicle Accreditation Scheme under Chapter 8 of the Heavy Vehicle National Law Act. We are authorised under this Act to collect information we reasonably require to decide this application.

We may disclose protected information contained in your application for the purposes set out in section 727 of the Act to an entity (including a private or public sector entity) identified in that section. This can include disclosure to an authorised employee or agent of the entity.

We may disclose protected information to a law enforcement agency, including a service provider authorised to enforce the Heavy Vehicle National Law nationally. A police agency may disclose protected information disclosed to or otherwise held by it to another police agency authorised to hold protected information.

Existing accreditation holders

Accredited operator details

Applicant's name (must be company or individual)

NHVAS accreditation number

Australian Company Number (ACN) Individual (Licence Number)

Trading as name (if applicable)

Registered company address (or business address for individual)

 State Postcode

Operator postal address (If the same as above insert "as above")

 State Postcode

Jurisdiction of accreditation

Enter the jurisdiction where you are currently accredited.

Primary contact person's details

Title Contact name (must have authority to act on behalf of the operator)

Title / position

Business phone number

Business fax number

Mobile phone number

Email address

Preferred method of contact (please select one only)

Phone Mobile Email Post Fax

Third party consent

I nominate the person below to act on my behalf in regard to this application and to release information to this person relating to my accreditation scheme.

Name of nominated person

Company (if applicable)

Business phone number

Business fax number

Mobile phone number

Email address

Preferred method of contact (please select one only)

Phone Mobile Email Post Fax

Accredited operator declaration

I hereby declare that all details provided in this application are true and correct. Making a false statement to the NHVR may attract significant penalties under section 701 of the Heavy Vehicle National Law.

Applicant's name

Third party

Applicant's name

Title / position

Applicant's signature

If providing an electronic signature please consent to the following:

I accept the electronic signature has the same status as a signed signature.

I consent to the NHVR obtaining my prescribed criminal history as per section 460 of the Heavy Vehicle National Law. I understand that my application will not proceed if I do not give this consent or withdraw this consent at a later time.

PRIVACY STATEMENT

Date signed

 / /

The full privacy statement can be read in full on page 1.

NHVAS Accreditation Module selection

Which NHVAS accreditation modules do you wish to apply for? (select appropriate modules)

Mass Management

Maintenance Management

Fatigue Management

For Fatigue Management, select the type:

Basic (BFM)

Advanced (AFM)

For Mass and / or Maintenance, you must also complete the [Vehicles under Mass and/or Maintenance Management](#) section(s).

For Fatigue, you must also complete the [Drivers under Fatigue Management](#) section.

Renew existing vehicles under Mass and/or Maintenance Management

Registration number	State of registration	Trailer only (tick)	Renew modules	
			Mass (tick)	Maint. (tick)

Registration number	State of registration	Trailer only (tick)	Renew modules	
			Mass (tick)	Maint. (tick)

Add and/or delete vehicles under Mass and/or Maintenance Management

If you are adding vehicles to mass and/or maintenance you will need to provide proof of vehicle roadworthiness and/or [suspension compliance](#) (if applicable). Please see the [Inspection Requirements for NHVAS](#) document on the NHVR website for full details.

VIN/chassis Number	Registration number	State of registration	Registered operator name (if not participant)	Make	GVM/ATM	Trailer only (tick)	Modules			
							Mass (tick)	Maint. (tick)	Add (tick)	Delete (tick)

If there is insufficient space you may enter add and/or delete vehicles into the NHVAS Additional information spreadsheet.

Change of existing vehicle details

VIN/chassis number	Previous registration number	Previous state of registration	Previous registered operator name (if not applicant)	New registration number	New state of registration	New registered operator name (if not applicant)

If there is insufficient space you may enter add and/or delete vehicles into the NHVAS Additional information spreadsheet.

Drivers under Fatigue Management

Existing (tick)	Add (tick)	Remove (tick)	Driver's full name	Licence number	Licence issuing state	Date of induction into Fatigue Management System	Modules	
							BFM (tick)	AFM (tick)

If there is insufficient space you may enter add and/or delete drivers into the NHVAS Additional information spreadsheet.

Existing accreditation holders

Accreditation calculator

Use the [Schedule 1 Fees](#) table to look up your combination of modules and enter it into A1

A1

Use the [Schedule 1 Fees](#) table again to look up the single amount relevant to A1. Write this amount in A2

A2

Write down the number of vehicles for each combination of Mass and/or Maintenance Management below. Use the [Schedule 1 Fees](#) table to look up the price per vehicles. Multiply the value in the number of vehicles column by the price per vehicle for each combination.

DO NOT INCLUDE ANY MODULES WHICH YOU ARE NOT APPLYING FOR AT THIS TIME.

Write down the number of vehicles for each of the applicable scenarios.

Calculate the sum of the values in the fields listed and write it in the total vehicles column. Using the [Schedule 1 Fees](#) table and the value from A1, look up the relevant amount. Multiply the value in the total vehicles column by the price per vehicle for each row that is applicable.

	Total vehicles	Price		Total vehicles x price
One module			A3	
Two modules			A4	

Calculate the total of A3-A4, and write it in the A5 field.

Subtotal A5

Calculate the total of A2 and A5, and write it in the P1 field.

Application total P1

Use the value in P1 as the payment amount in the [Payment details](#) section.

Schedule 1 Fees

Accreditation module pricing

Single accreditation module	
Mass	84.00
Maintenance	84.00
Basic Fatigue (BFM)	84.00
Advanced Fatigue (AFM)	127.00
Multiple accreditation modules	
Mass + Maintenance	168.00
Mass or Maintenance + Basic Fatigue (BFM)	168.00
Mass or Maintenance + Advanced Fatigue (AFM)	211.00
Mass + Maintenance + Basic Fatigue (BFM)	252.00
Mass + Maintenance + Advanced Fatigue (AFM)	295.00

Accreditation modules – per vehicle pricing

Existing vehicle	
One module	27.00
Two modules	54.00
Adding modules	
New module to existing vehicle	27.00
New module to new vehicle	27.00
Add two modules to new vehicle	54.00

DO NOT COMPLETE THIS PAGE IF SUBMITTING ONLINE

Payment details

Submit completed applications and supporting information with payment details online or by mail, fax or email as listed below:

Notes:

- Preferred payment is by credit card.
- Do not provide payment details if the amount entered at P1 is \$0.00.

Payment method (tick one)

- Credit card
 Cheque

Payment amount

Use the [Accreditation Calculator](#) and include amount:

P1

If you wish to pay the application fee by credit card, please complete the details below:

Card type

- Visa MasterCard American Express

Name on credit card (please print)

Card number

Card expiry

 /

CVV

Cardholder signature

If providing an electronic signature please consent to the following: I accept the electronic signature has the same status as a signed signature.

Date Signed

Contact details

Send completed applications and supporting information with payment details by mail or fax.

- Online www.nhvr.gov.au/forms/submission-form
- Mail Accreditation
National Heavy Vehicle Regulator
PO Box 492
Fortitude Valley QLD 4006
- Fax 1300 736 798
- Email forms@nhvr.gov.au

To contact the NHVR Accreditation Team:

- Call 1300 MYNHVR (1300 696 487)
Standard 1300 call charges apply
Please check with your phone service provider
- Visit www.nhvr.gov.au